

# Snape Village Hall: Conditions of Use for Hirers

16/6/26

Dishwasher to be used on QUICK wash only.

Before you leave the Hall, please make sure you have swept or vacuumed the floor and wipe the kitchen worktops.

The cupboard by the kitchen window stores the bins used for recycling and are clearly marked (to be emptied before leaving).

Bin for used tea bags and food under the sink to be emptied and washed out before you leave.

**Please take any glass bottles home.**

**On leaving the Hall, please ensure the heating and all electric sockets are switched off.**

**Please switch off all lights.**

**Please leave the Hall as you would like to find it – clean and tidy!**

## HELPFUL INFORMATION

- The kitchen is directly opposite the front door of the village hall.
- Toilets are to the right of the kitchen.
- To the left of the kitchen is the electric cupboard, which also stores brooms and the vacuum cleaner.
- The electric switches are clearly marked and you will need to switch the kitchen socket switch on in order to use the water boiler and fridge etc.
- The instructions for the water boiler are by the machine in the kitchen.
- The instructions for the heating are clearly marked in the cupboard. It is important that you do not turn off individual heaters but instead turn the thermostat down or alternatively turn the heating off completely using the instructions in the cupboard.
- The thermostat is situated half way down the hall on the left.

**Snape Village Hall is run by a team of volunteers who work hard to fundraise in order to provide the best facilities we can at the Hall for all those who use it. This includes paying for the redecoration, curtains, tables, chairs, cutlery, crockery, new heaters, flooring, exterior signage etc. and all repairs.**

**Your support to keep the Hall in good order is much appreciated.**

**Thank you.**