

# Snape Parish Council

## Minutes of the Meeting held on Tuesday 28 March 2023 at 7.00pm In Snape Village Hall.

**Present:** Cllr Paul Richards, Cllr Graham Farrant, Cllr Russ Rainger,  
Cllr Georgina Lock and Cllr Tim Beach.

**Attendance:** 0 members of the public and the Clerk (Marie Backhouse).

### 1 Apologies and Approval of Absences

District Councillor Tony Cooper, Cllr McKenna, Cllr M Norman, Cllr D Norman and Cllr Allfrey.

### 2 Declarations of Pecuniary or Non-Pecuniary Interests by Member

Cllr Beach – members of the Playing Field Committee  
Cllr Rainger - ESC District Councillor.

### 3 Applications for Dispensation

As above declarations

### 4 Approval of Minutes of the Previous Meeting on 24 January 2023.

Cllr Beach proposed that the minutes are a true record of the meeting held on the 24 January 2023, this was seconded by Cllr Lock and agreed by all who attended.

### County Councillor Andrew Reid

Andrew Reid asked if the Council had anything that the PC would like to ask.

Cllr Beach commented that the traffic calming is going ahead. There has been a couple of letters concerning the layby opposite the Garage. Alternative parking has been offered to the employees of the garage. The additional work to the car parking area to the rear of the village hall has been completed.

Andrew Reid asked if the parents are parking in the village hall car park.

Cllr Beach said that some parents are making use of the parking area, but more need to be encouraged to do so.

Andrew Reid said that when the legal order is complete, parking enforcement will be needed.

Cllr Beach replied that SCC staff had already spoken with the parking enforcement team.

Cllr Richards commented that there are a couple of other concerns, the parking has been pushed away from the school further up the road and into the private housing estates. Written complaints have been received from residents.

Andrew Reid commented that there was a fund set up in 2020 which was for lines and signs around schools, some of this money was left and has since been re-deployed. The skirting is to be cleared near the Church junction, and the footway to be cleared.

Cllr Lock asked if there could be a zebra crossing in the village.

Andrew Reid commented that this costs a lot of money, it is better to sort the parking which is a big issue.

The ANPR pilot scheme has been extended, this may be useful to catch the speeding vehicles in the village. This would catch vehicles at any time of day.

Cllr Richards said that another issue is the Common on Priory Road, there appears to be a dispute between some of the residents in the village and the owners of a cottage on the common. Parking seems to be encroaching on the common land which has caused concern. The common belongs to SCC, and they are content with the site, but some of the residents are not happy with that decision. The issue has re-opened with SCC, and a new officer within SCC is minded to do some work to define the boundary, using an aerial survey. Both parties are content but before this goes ahead the new officer wishes the PC to agree, and also Andrew Reid.

Andrew Reid suggested to write back with the PC response and to copy him in, stating that the issue needs to be resolved.

ACTION: Cllr Beach to ask about the ANPR system hire for the village.

Cllr Richards to respond to ESC re the boundary on the common, and copy Andrew Reid in also.

Andrew Reid left at 7.26pm.

### **District Councillor Tom Daly**

Tom Daly commented that the Community Bus service is to be reinstated, this will run from Framlingham through to Snape. It is an 11-seater mini bus and will initially for a 12-month period. This will be extended if required.

Cllr Lock commented that many residents would prefer to go to Saxmundham. Also senior passes are not accepted on this service.

Cllr Beach commented that he tried to encourage people to use this service at the coffee mornings, but there was limited interest as most people wanted to travel to Saxmundham rather than Framlingham.

Tom Daly agreed to feed back this information. New style polling cards will arrive soon. Climate Action Framework is available to read on the Esc website.

Tom Daly left at 7.35pm.

## **5 Matters arising from the Previous Meeting on 24 January 2023.**

5.1 Power Projects/National Grid consultation on Sea Link – Cllr Beach reported that EDF and the Department of Energy have been asked to join a meeting. EDF, SPR and the National Grid are organising more meetings. Funding under the 'Deed of Obligation' needs more communities to be involved. Leiston has been impacted by this. The Dept. for Energy and EDF have been asked to arrange a meeting for all the concerned parishes. The Judicial Review result is awaited.

Cllr Lock said that a meeting should take place to see what the funding could be used for.

Cllr Richards commented that it would be useful to find out what the decision-making process is for the funding.

Cllr Rainger commented that it would be useful to have the data from the SID to know the increase in the volume of traffic.

5.2 Traffic Calming – Cllr Beach commented that there has been a letter written by another PC regarding the level of traffic on the back roads. The PC are happy to support this as long as it is worded correctly, but are not interested in the other issues.

ACTION: Cllr Richards to respond to the resident about the layby.

5.3 Housing needs – Cllr Beach commented that a meeting has taken place and this is ongoing.

ACTION: Continue to place this on the agenda.

5.4 Bio-diversity and climate change – Cllr Richards said that this will be investigated after May.

ACTION: Place on the next agenda.

5.5 Allotments – Cllr Richards said that this item is completed.

5.6 Church Common – Cllr Richards commented that he had written to Highways regarding the eroding banks, but SCC do not see this as an issue.

Cllr Beach said that some correspondence has been received regarding the area opposite the Church and the possibility of using this for a Motorcycle meet up, they have already been granted a licence for a mobile bar.

It is proposed to hold the first one in May. The first one is to see how popular it is and then proceed from there. Donations are to be made to the School and the Church.

It was agreed by all to see how the initial Motorcycle Meet took place and consider any impact after.

5.7 Welcome Packs – The GNS has taken over the responsibility of the Welcome Packs.

5.8 Policies – Cllr Richards said that the updated Financial Regulations are to be brought to the next PC meeting, also a Finance Committee will be established.

ACTION: To place on the next agenda.

5.9 Play area – Cllr Beach reported that a couple of quotes have been received to complete the work on the playing field which would assist with the parking issues. Both quotes are for around £5,000. It was agreed to ask who could complete the work the soonest and give them the job.

Cllr Rainger commented that the 'Deed of Obligation' may be able to assist with facilities such as better changing rooms, lighting etc.

Cllr Lock said that the right type of surface needs to be used, the gravel from the car park at the Village Hall is spilling out over the private road.

ACTION: Cllr Richards to contact the Village Hall Committee about the area of the car park and the gravel.

5.10 School – Cllr Richards commented that he has spoken with the School, about the parking matters and the further developments at the School. The School is thinking about increasing the size, the concerns have been noted and there is no increase in the numbers at the moment. The peppercorn rent has been received.

ACTION: Cllr Richards to contact the School Trust about the developments.

## **6 Consideration of Reports from the District Councillors and the County Councillors.**

Please see above Item 5.

## **7 Contribution by Members of the Public.**

None

## **8 Planning Applications & Decision Notices.**

DC/23/0681/FUL – Swanley Cottage, Farnham Road, Snape, IP17 1QW

Construction of outbuilding (carport and logstore) serving Swanley Cottage.

Cllr Farrant reported that this is a building at the front of the property.

It was agreed not object to this application.

Cllr Farrant reported that there were a couple of other applications the require mentioning, the cladding on Badgers Bank has been refused. Waterfields has had the two-storey extension refused. Saxonfield has applied for a conservatory to be changed to a garden room, there are no issues with this. Priory Wood, this has had no application submitted for a property being built on site, write to the planning enforcement.

ACTION: Cllr Farrant to submit a response to ESC.

Cllr Richards reported that a track from the farm has installed a cattle grid, this is unusable by pedestrians, no gate, just a fence. There was some discussion about whether the track was or was not a public right of way.

ACTION: Cllr Farrant to ask SCC PROW team why this has happened.

## **9. Finance**

### **(a) Review and Authorisation of payment**

Cllr Beach proposed that the authorisation of payment sheet be approved, this was seconded by Cllr Rainger and agreed by all the Councillors.

The payments were: HMRC (income tax) - £137.60, Leiston Press (printing for Coronation) - £66.00, Snape Village Hall (Annual donation) - £200.00, Clerks salary (Dec & Jan) - £424.40, DE Keeble (hedge cutting) - £243.00, GB Driveway (Village Hall Car Park (CIL expenditure)) - £5424.00, Toilets (toilet hire for the Coronation) - £180.00, ESIDB (Annual charge) - £49.69, Snape PCC (Annual donation) - £200.00, SALC (payroll costs) – £54.00, and John Poll (Annual Donation Priory Wood) - £200. Total £7,178.69.

### **(b) Asset register.**

It was agreed that the litter pickers should be added.

The asset register was noted by all the Councillors.

### **(c) Donation for the Coronation**

Cllr Beach commented that approximately £300 was left over from the Jubilee event.

It was proposed that this money funds the printing and the portable toilets. The use of the £300 was agreed by all. It was also agreed for the remaining £50-60 to be used for prizes for the children.

## **10. Parish Council Business**

### **a) Alde & Ore**

Cllr Beach reported that there is to be a meeting in Snape village Hall on Thursday. There is funding for the work on the upper estuary, it is to be completed between 2024-2027.

### **b) Local Elections May 2023.**

Cllr Rainger reported that it would be good to have enough Councillors to obtain the General Power of Competence.

The Clerk said that she would be taking the Nomination forms on the 30<sup>th</sup> March to ESC.

### **c) Coronation**

Cllr Beach said that this was covered under item 9c.

### **d) Snape Common Priory Road.**

This was covered in County Councillor section.

### **e) East Suffolk Council Planning Alliance**

Cllr Beach commented that there is a group of local Parish Councils that are trying to get together to investigate the ESC Local Plan and whether it should be withdrawn.

Cllr Richards said that at a recent SALC meeting, Chris Bally was present and the issues of planning were mentioned.

### **f) Snape Village Gateway A1094 East**

Cllr Rainger said that the gateways in the village are looking tired.

Cllr Beach commented that to replace each gateway could cost approximately £5000. We could ask someone for a quote to repair it.

Cllr Rainger stated that if the PC does replace this or repair it, the highways team would need to be consulted.

ACTION: Cllr Beach said that he would email Jason Crane and ask if the PC repairs or replaces the gateways what responsibilities does this hand to the PC.

### **g) Village Green Planters**

Cllr Richards commented that Cllr Allfrey has secured some funding of £500 from the AONB to plant some bulbs in the planters and the village greens.

Cllr Rainger said that the ESC did have some bulbs that were being given away for villages to plant.

Cllr Richards said that he would speak with Mr Walduck about the bulbs.

## **11. Correspondence**

Cundle Green Lane – Cllr Farrant reported that some correspondence regarding a stile on a footpath, it was suggested that a chicane be used to enable access for people to get through. There is no action that the PC is able to do, a footpath must not be restricted.

Sand on Gromford Lane/Priory Wood – Cllr Richards commented that sand in the road is causing a hazard for cyclists. SCC say that it is the responsibility of ESC and vice-versa. The sand comes from the fields.

Cllr Rainger said that the ESC should provide road sweepers to clear this and the blocked drains.

ACTION: Cllr Richards to respond to the resident and also ask ESC to clear the road and the drains.

## **12. Matters for consideration at the meeting on the 23 May 2023**

Re-adoption of the Financial Regulations, move the District Councillors, the County Councillors and the Members of the Public to the beginning of the agenda

## **13 Date of the Next Meeting**

23 May 2023 – 6pm Annual Parish Meeting, and 7pm Annual General Meeting.

Meeting Closed – 9.25pm.

Marie Backhouse, Parish Clerk

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