

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** appear in a separate column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a cash and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative.

Name of smaller authority: Snape Parish Council

County area (local councils and parish meetings only): East Suffolk

**Financial year ending 31 March 2023**

Prepared by (Name and Role): Marie Backhouse Clerk/RFO

Date: 23/05/2023

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
UTB Current	4,603.3	
HSBC	51,518.2	

56,121.6

Petty cash float (if applicable)	-
----------------------------------	---

Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)

item 1

item 2

item 3

item 4

[add more lines if necessary]

item 5

item 6

item 7

item 8

Add: any un-banked cash as at 31/3/23

**Net balances as at 31/3/23 (Box 8)** **56,121.6**